

## RESOLUTION 19-R-01

### **A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS, REPEALING RESOLUTION 17-R-17 AND RESOLUTION 17-R-19; AMENDING THE HOTEL OCCUPANCY TAX (HOT) COMMITTEE AND CREATING THE HOTEL OCCUPANCY TAX (HOT) APPLICATION REVIEW PANEL AND HOT GRANT APPLICATION GUIDELINES; AND SETTING FORTH OTHER PROVISIONS RELATED THERETO.**

**WHEREAS**, on June 1, 2017, Council approved Resolution 17-R-17 which created the Hotel Occupancy Tax (HOT) Fund Committee; established membership terms of office and qualifications of members; and

**WHEREAS**, on July 20, 2017, Council approved Resolution 17-R-19 which amended the maximum number of members allowed on the Hotel Occupancy Tax (HOT) Fund Committee; and

**WHEREAS**, Council intends to repeal Resolutions 17-R-17 and 17-R-19, and instead, establish the Hotel Occupancy Tax (HOT) Fund Application Review Panel and the HOT Grant Application Guidelines, which will outline the terms, eligibility, and evaluation criteria for all applications seeking HOT funds; and

**WHEREAS**, Council believes these changes are in the best interest of the City and will provide an impartial and unbiased means for distributing the City's HOT funds;

**NOW THEREFORE: BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS:**

**Section 1. Findings.** The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

**Section 2. Proceedings.** That the City Council of the City of Alvin, Texas, approves the creation of the Hotel Occupancy Tax Application Review Panel as follows:

- A. The HOT Fund Application Review Panel shall consist of four (4) members, one of which shall be the Convention Visitors Bureau (CVB) Director. The CVB Director shall appoint three (3) members from the community to serve on the Review Panel, and the members shall have no set terms. Any member serving on the Review Panel may not be in an organization that is applying for the HOT Fund Grant that year. The Review Panel will review applications and make final decisions on allocations for each application.
- B. The standard annual appropriation from the HOT Funds for grants will be \$50,000 (based on available funds and state laws). Funding will be provided as a reimbursement after delivery of the Post-Event Report. Up to Fifty percent (50%) of the awarded funds may be provided to an applicant prior to event/project with proof that such payment is required.
- C. The Post-Event Report and proofs of payment must be submitted to the CVB Director no later than sixty (60) days following the event.

D. A Start-up project/event will receive three (3) years flexibility during the application review to provide for the impact of the project/event on the hotel/motel and tourism industry. The fourth year will be considered on the same merit as all other applications.

**Section 3. Open Meetings.** It is hereby officially found and determined that the meeting at which this resolution was passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

**Section 4. Effective Date.** The resolution shall take effect upon the passage of this resolution.

**PASSED AND APPROVED** on this the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

**CITY OF ALVIN, TEXAS**

**ATTEST**

By \_\_\_\_\_  
Paul A. Horn, Mayor

By \_\_\_\_\_  
Dixie Roberts, City Secretary