



2019 Alvin Depot Market Days Application

In order to become a vendor at the Alvin Depot Market Days you must complete the following vendor application and submit it to the Recreation office along with health permit (if required) & Signed Market Rules Contract. All food vendors must submit health permit application. All Mobile trucks/Food Cooked on Site will be required to pay a \$50 Health Permit Fee.

Please mail or drop off forms and fees to the Recreation office located at 1100 W Highway 6 Alvin, TX 77511. We are open Monday – Thursday 7:00am-6:00pm. Once your application has been approved you will be notified. Please call us at 281-388-4299 for any additional questions.

Name of Company/ Vendor _____

Contact Name: _____

Daytime Phone: _____ Evening Phone: _____

Email: _____ Website: _____

Address: _____

City _____ State: _____ Zip Code: _____

Please check your category of vendor

- Fresh Grower/Farmer Craftsman/ Artisans
(Handmade or Homemade Products) Other _____

Please list **all** products you will be selling at the Market and a **brief** description of your both:

If you decided to sell additional product you must notify the recreation office before market day.

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Please list an Emergency Contact:

Name of Emergency Contact

Phone Number

Please list three people whom may act as your representative:

1. _____

2. _____

3. _____

Date Application Submitted: _____

Signature of Person Submitting Application _____

Printed Name of Signee: _____

Please submit Application to:

City of Alvin Parks & Recreation Department @
1100 W Highway 6 Alvin, TX 77511

Please submit Health Permit Application to City of Alvin Code Compliance @
1100 W Highway 6 Alvin, TX 77511

Questions?

Phone Number# 281-388-4299

Email: Michelle Nesrsta - mnesrsta@cityofalvin.com

Rene Valadez - rvaladez@cityofalvin.com

2019 Alvin Depot Market Days Reservation Dates

Market Day Fee: Vendors will have the option to prepay market day fees or pay the day of each event. Options and discounts are displayed below. Market Day Fee is \$40. Vendors selling vegetables will get their vegetable space free. If vendors are selling vegetables and other goods you must pay for one spot and you will receive a 10'x20' for the price of one. If you have more than one business you'd like to display you must purchase a 10'x10' space for each business.

Market Day Fees can be paid in advance or on site. If you do not pre-pay you will not have an assigned spot.

Please select your payment schedule: (If you are selling only vegetables & fresh eggs you do not need to pay for a booth, just select the dates you will be attending)

- I will pay \$40.00 at each market day I attend on day of attendance. Booth Spaces will be handed out on first come first serve.

- I will prepay for the following market days with this application submission

Market Day Reservation: Please check the dates you will be attending. If payment is not received with this application your spot will be first come first serve.

____ (Oct 12th 2019)

____ (Apr 11th 2020)

____ Dec 7th (Home for the Holidays)

- | |
|--|
| <input type="checkbox"/> 10'x20' Space Request (Additional \$40)
<u>Do not check if Fresh Vegetable Vendor</u> |
|--|

City of Alvin Depot Market Day's Booth Policy

Vendors that prepay for the whole season will have an assigned spot. All other vendors will get a space first come-first serve basis on market days. Set up for market day will start at 8:00am and begins at 9:00am. We ask that all vendors stay until event closing time at 4:00pm. Vegetable vendors get a 10'x10' space free for their vegetables only. All food vendors must submit health permit application before turning in this application. All Mobile trucks/Food Cooked on Site will be required to pay a \$50 Health Permit Fee. Vendors are responsible for obtaining all permits and licenses. Depot Market Days is open to random checks from the Health Department, Texas Department of Agriculture & USDA

Please see attached Vendor Rules and Regulations Contract for additional guidelines.

2019 Depot Market Days Vendor Rules and Regulations Contract

1100 W highway 6 Alvin TX, 77511 281-388-4299 www.alvin-tx.gov

1. Vendor spots are 10 x 10 ft. If additional space is needed, vendor will have to purchase an additional 10 x 10 ft. space. Fresh Vegetable Vendors receive a 10'x10' space free for vegetables only. Vendors must be set-up by 9:00 a.m. on Market Days and broken down at 4:00 p.m. No early break-down is allowed.
2. All vendors must pay when the application is submitted. Applications submitted with no payment will be rejected. If you are selling food items a copy of your food permit must be submitted with this application.
3. We do not offer exclusivity for any products or services nor do we guarantee you will not be placed near a competitor. We will work with each vendor as best we can. Unless you have pre-paid for all Market Days vendor spots will be first come first serve.
4. All vendors will need to supply tables, awnings, chairs etc. Electricity is available at an additional cost. You are not allowed to sub-let or share your space without the permission of APARD.
5. We are not liable or responsible for the safety of the vendors or its property, employees, visitors, or customers from theft, disappearance, pilferage, injury, or damage. The responsibility lies solely with the vendor.
6. Refunds: In the event of extreme cases and should the event have to be canceled it is at the discretion of APARD for the amount to be credited to future Market days.
7. Cancellation: In the event of cancellation a credit will be given, no credit will be given if the cancellation is a week or closer to the event.
8. We do not guarantee the success of any vendor we provide an environment in which to be successful.
9. The application is considered complete when all forms are completed and payment has been made. No modifications can be made to the contract without the acknowledgement of APARD. Modifications without acknowledgement will not be valid.
10. I do hereby indemnify and save harmless the City of Alvin and its agents and employees from any and all suits, causes of action or claims of any character, type, or description whatsoever arising from injuries or damages sustained by me from use of equipment, fixtures, facilities or physical plant and property of the City of Alvin, Texas. I further indemnify and save harmless the City of Alvin and its agents and employees from any and all suits causes of action or claims of any character, type or description whatsoever arising from injuries or damages sustained by any person or property, arising out of or occasioned by the negligent acts of the City of Alvin or its agents or employees.
11. General Park Rules must be followed while in the park

Please sign to acknowledge Depot Market Days Rules & Regulations

X _____ Date _____

PARK RULES

- Parks hours are 6:30 a.m. to 10:30 p.m.
- Glass bottles and containers are prohibited.
- Overnight camping in city parks is prohibited without approval from the Parks Director.
- No livestock in the park, except as specially permitted.
- All animals must be on a leash no longer than 6 ft. and under the direct control of its owner.
- Pet owners must properly dispose of their pet's waste.
- Picnic areas are on a first come, first serve basis unless the area has been reserved in the Parks office.
- Renters of Parks are responsible for any damages that they, their vendors or event attendees may cause.
- The selling of food, drink or other commodities on park property is prohibited without proper permits.
- Consuming, possessing, or selling alcoholic beverages of any kind is prohibited.
- Carrying or discharging any firearms, fireworks or weapons of any kind is prohibited.
- To damage, disturb, deface, vandalize or remove any tree, plant, shrub, rock, or structure/apparatus of any kind is prohibited.
- All garbage must be deposited in the proper trash receptacles.
- Speaking in an abusive, threatening, insulting or indecent manner to others is prohibited.
- Parking is only allowed in the designated parking areas.
- No overnight parking between the hours of 10:30 p.m. and 6:30 a.m.
- No motor vehicles are allowed on walking trails or property, except as specially permitted.
- No loud music.
- Open camp fires are prohibited in any of the city parks without approval from the Parks Director.
- Dumping of hot coals after barbequing is prohibited.
- Appropriate attire required.
- Police have the authority to stop any event or gathering that they deem to be out of control.
- Skateboarding, BMX freestyle biking, Rollerblading and Roller Skating are strictly prohibited from using any park structures to perform tricks or jumps, except in the designated Alvin Skate Park located in National Oak Park.
- Skateboarding, BMX freestyle biking, Rollerblading and Roller Skating are permitted to use the hike and bike trail systems for access to the Skate Park.

These rules and regulations are adopted pursuant to authority granted by Sec 16 ½-22, Code of Ordinances, City of Alvin. Any person who violates these regulations will be subject to penalties prescribed by law. For reservations, call Parks and Recreation at 281-388-4299.