



Mail To: City of Alvin
Finance Department
216 West Sealy
Alvin, Texas 77511

The City of Alvin is committed to processing and paying all unclaimed property claims within 90 days or less. In preparing your claim form, please provide all the required documentation and a completed claim form. Failure to provide the required documentation, signature and a completed claim form will result in our returning it to you. You must be 18 years or older to claim property.

Attach the following information;

- A) Proof of your Social Security number (copy of your social security card or W2 form)
B) Copy of your Driver's License or any official form used for identification
C) List of all addresses used the may be associated with property being claimed (including P.O. Box numbers)

A. Claimant Information

Name
Address
City/State
Driver's License Number
Social Security Number/Tax ID
Daytime Phone Number

We may require additional documentation to process your claim.

B. If your name is different from the name shown in section A, please explain why:

Marriage/Divorce.....Attached a copy of filed papers
Owner is deceased.....Proof of your relationship to the deceased
Guardian, executor, administrator
Other.....Please explain:

Upon payment by the City of Alvin for the claim of property described above, the named claimant agrees to indemnify and hold harmless the City of Alvin and its agents from all losses, suits, actions or claims arising from or related to any other party who hereafter asserts or attempts to establish a right to payment of the above described funds.

Under penalties of perjury, I (we) hereby certify that the foregoing information is true and correct.

Claimant Date
Co-Owner Date