

**MINUTES  
CITY OF ALVIN, TEXAS  
216 W. SEALY STREET  
CITY COUNCIL  
REGULAR MEETING  
THURSDAY, OCTOBER 19, 2017  
7:00 P.M.**

**CALL TO ORDER**

BE IT REMEMBERED that, on the above date, the City Council of the City of Alvin, Texas, met in Regular session at 7:00 P.M. in the Council Chambers at City Hall, with the following members present: Mayor Paul A. Horn, Mayor Pro-tem Brad Richards and Council members: Chris Sanger, Glenn Starkey, and Keith Thompson.

Staff members present: Sereniah Breland, City Manager; Suzanne Hanneman, City Attorney; Dixie Roberts, City Secretary; Robert Lee, Police Chief; and Dan Kelinske, Director of Parks and Recreation.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Judy Zavala, gave the invocation.

Council member Sanger led the Pledge of Allegiance to the American Flag.

Council member Thompson led the Pledge to the Texas Flag.

**PRESENTATIONS**

Police Department Promotions.

Police Chief, Robert Lee, announced the following promotions:

David Ives promoted to Lieutenant and pinned by Andrew Ives and Kaitlyn. David Elsner promoted to Sergeant and pinned by his wife, Kristen and daughter, Sadie.

Proclamation – National American Indian Heritage Month.

Mayor Horn presented a proclamation to Barbara Moore and others proclaiming the month of November 2017 as National American Indian Heritage Month.

Proclamation – Domestic Violence Awareness Month.

Mayor Horn presented a proclamation to Audrey Flower proclaiming the month of October 2017 as Domestic Violence Awareness Month.

City Secretary Departmental Update.

Dixie Roberts, City Secretary, gave a departmental update.

**PUBLIC COMMENT**

Judy Zavalla addressed the Council and explained the duties of chaplains for the City of Alvin. She invited those in attendance to visit the Chaplain Wall of Honor located at the Police Department.

Eugene Bauer expressed concern about social security information that is written on EMS transport bills.

**CONSENT AGENDA**

- A. Approve minutes of the September 21, 2017 City Council regular meeting.

B. Consider the Release and Compromise Settlement Agreement regarding the disannexation of tracts of land along Mandale Road; and authorize the Mayor to sign.

*On August 3, 2017, Council authorized the commencement of disannexation procedures for property located along Moore Road in Alvin, Brazoria County, Texas. This property to be disannexed leaves tracts of property owned by property owners who live on Mandale Road in Friendswood, Galveston County, Texas, discontinuous to City of Alvin limits. A map highlighting these discontinuous tracts is attached.*

*The following individuals have voluntarily agreed to allow for the disannexation of the tracts of their property that are located in Alvin, Brazoria County, Texas:*

- 1. Henry and Deborah Flores, 2902 Mandale Road, Friendswood, Galveston County, Texas*
- 2. Jackson Mize and Kimberly Martinez, 2904 Mandale Road, Friendswood, Galveston County, Texas*
- 3. Gregory Mapp and Diana Grimp-Mapp, 2906 Mandale Road, Friendswood, Galveston County, Texas*
- 4. Omero and Terry Longoria, 2908 Mandale Road, Friendswood, Galveston County, Texas*
- 5. Douglas Lovel, 2910 Mandale Road, Friendswood, Galveston County, Texas*

*The release states that the property owners understand and acknowledge that upon disannexation that their property will be located in the City's extraterritorial jurisdiction ("ETJ") and will be subject to the City's rules and regulations that are exercised in the ETJ.*

C. Consider Ordinance 17-T, for the disannexation of approximately 79.9353 acres of land, more or less, located in Brazoria County, Texas, being that part of the city limits abutting County Road 133 A/K/A Moore Road; providing for open meetings and other related matters.

*On April 24, 2017, Kevin C. Ford, Sheri P. Ford, Steve Hawkes, Janice Hawkes, Donald E. Ware, Shirley M. Ware, David D. Sanders, and Maxine D. Sanders, filed a petition for disannexation of approximately 78.23 acres of land. On August 3, 2017, the City of Alvin, Texas, entered into a Release and Compromise Settlement Agreement with them, and commenced disannexation proceedings of the property. This property is more particularly described in Exhibit A of Ordinance 17-T.*

*Filed contemporaneously herewith, the City has reached an agreement with Henry H. Flores, Deborah H. Flores, Jackson R. Mize, Kimberly S. Martinez, Gregory F. Mapp, Diana Grimp-Mapp, Omero L. Longoria, Terry Longoria, and Douglas E. Lovel, for the voluntary disannexation of approximately 1.705 acres of land abutting the property which is the subject of the disannexation. This property is more particularly described in Exhibit B of Ordinance 17-T.*

*This Ordinance disannexes both the property contained in the Petition filed on April 24, 2017.*

D. Consider award of bid to Sprint Waste Services, Inc., for Biosolids Disposal in an amount not to exceed \$550.00 per haul at an estimated annual cost of \$65,000 for two (2) years, with an option to extend for two (2) years with same terms and conditions; and authorize the City Manager to sign said contract.

*Biosolids Disposal is the final process of the wastewater treatment. Biosolids are a byproduct of the wastewater treatment process. Raw wastewater enters the treatment process in three mixed components and then are separated for treatment. Biosolids are one component of the process and contain all settleable product in wastewater treatment that is removed and dewatered during the process. The byproduct is referred to as Biosolids, which by state and federal regulations is required to be hauled to an approved landfill. Sprint Waste Services has been used by the City in the past for additional services other than Biosolids and has always provided quality service. References have been checked and meet all requirements.*

*The lowest bidder will haul City of Alvin's Biosolids to an approved landfill.*

*On August 15, 2017, bids were opened and Sprint Waste Services was the lowest qualified bidder.*

*Upon Council approval, an award letter will be sent to the vendor and city departments.*

E. Consider award of bid to Petroleum Traders, for the purchase of fuel for city vehicles and equipment for FY18, with the option to extend for one (1) year with the same terms and conditions; and authorize the City Manager to sign said contract.

*Motor Vehicle & Equipment Fuel bid is used to supply the City of Alvin personnel fuel for City vehicles and equipment. Petroleum Traders in the past has been awarded the City's fuel bid and provided excellent service. Petroleum Traders*

during the last bid award fulfilled all requirements set forth in the contract and all references have been checked and meet industry standards.

Pricing will be based on daily rack pricing of when the fuel is ordered and will be supplied to the City for plus or minus rack pricing for that day. How rack pricing works below:

Oil Price Information Service (OPIS) "freezes" supplier prices and averages by rack at key time intervals throughout the day so buyers and sellers of fuel can index their purchases to an unbiased, third-party price frozen at a fixed point in time. The averages are stored in OPIS's TimeSeries database so customers can easily settle disputes any time by retroactively looking up the frozen averages. These averages are in gross and net formats and appear daily in the various OPIS email, FTP, and WebRack reports. The benchmarks include lows, highs and averages for all suppliers as well as branded and unbranded lows, highs and averages.

On October 3, 2017, bids were opened, and Petroleum Traders was the lowest qualified bidder.

Upon Council approval, an award letter will be sent to the vendor and city departments.

F. Receive and acknowledge receipt of the Fiscal Year 2017 Capital Improvement Projects Report and the Comprehensive Plan Implementation Report.

Staff continues to carry out actions on budgeted projects as defined in the 2017 Capital Improvements Plan (CIP). This report is an update as to the progress of each project year to date.

Staff also continues to deliver on implementation and completion of high priority projects defined in the Comprehensive Plan 2035. This report is an update as to work completed year to date (FY17).

G. Consider a letter of support on behalf of the Port Freeport to the United States Department of Transportation supporting their efforts in seeking an Infrastructure for Rebuilding America (INFRA) Grant for the implementation of Phase II of the Parcel 14 Rail Development Project.

Port Freeport will be submitting a grant application through the United States Department of Transportation to seek INFRA funding in an effort to complete Phase II of the Parcel 14 Rail Development Project. Port Freeport is asking local municipalities for a letter in support of their grant application and this project to include in their grant application. Port Freeport has Foreign Trade Zone (FTZ) 149 which defers import taxes to help bring business to Brazoria County. Alvin has a sub-zone of FTZ 149 helping a local business continue to provide jobs here.

If funded, this project will allow Port Freeport to construct four (4) additional internal rail lines to their internal rail system. This project will make the movement of freight within the port more efficient, reduce delays in shipping time, and most importantly create the capacity needed for the port to be able to move up to 50% of their total freight by rail. This will increase the ports rail capacity by approximately 130%.

Moving cargo by rail rather than by semi-trailer will reduce congestion, improve vehicular safety, reduce vehicle emissions, and reduce the maintenance burden on the regional roadway network. The implementation of this project will also provide a significant economic benefit for the Houston region.

Council member Richards moved to approve the consent agenda as presented. Seconded by Council member Thompson; motion carried on a vote of 4 Ayes.

**OTHER BUSINESS:**

Consider award of bid to McCrory CTI Services, for the 2017 Sidewalk Project in an amount not to exceed \$299,038.59; and authorize City Manager to sign said contract upon legal review.

On September 12, 2017, bids were opened for the 2017 Sidewalk Project, and McCrory CTI Services was the qualified low bidder. The original bid opening date for this project was scheduled for August 29, 2017, but was delayed due to Hurricane Harvey. This contractor has never worked on a City of Alvin project. Engineering Staff has verified references for this contractor and all references were highly satisfied with the work performed.

Project Budget: \$325,000

Contract Amount: \$271,853.26

10% Contingency: \$ 27,185.33

**Total Amount: \$299,038.59**

*Part 1 (identified as project 17 on the Quarterly CIP Report) of the 2017 Sidewalk Project consists of the continuation of a multiphase project to provide adequate pedestrian access throughout the historic downtown Alvin area. Brick paver sidewalks will be installed in compliance with the Americans with Disabilities Act (ADA) requirements and match the existing decorative sidewalks in the area. Specific project locations include: Gordon Street (new sidewalk, west side, in front of Kibbe Realty), Sealy Street (replacement sidewalk, south side, between Gordon and Hardie), and Hardie Street (replacement sidewalk, east side, mid-block to Sealy).*

*Part 2 (identified as project 18 on the Quarterly CIP Report) of the 2017 Sidewalk Project consists of the installation of concrete sidewalks to provide adequate pedestrian access in areas of downtown where pedestrians are frequently observed. Specific project locations include: Willis Street (new sidewalk, south side, between Second Street and Hood Street), Second Street (new sidewalk, west side, between Willis Street and the Mustang Bayou Bridge), and E. House Street (connecting sidewalk, north side, between Legion Road and Tovrea Road).*

*The attached Bid Tabulation is broken down by work location for ease of project management/invoicing during construction and does not correspond with project divisions Parts 1 and 2.*

*The project is scheduled to start in October and has a construction time of 90 calendar days.*

*Staff recommends approval.*

Council member Starkey moved to award bid to McCrory CTI Services, for the 2017 Sidewalk Project in an amount not to exceed \$299,038.59; and authorize City Manager to sign said contract upon legal review. Seconded by Council member Sanger; motion carried on a vote of 4 Ayes.

Discuss and provide staff direction regarding the preliminary design and location of the Nolan Ryan statue.

*This item was placed on the agenda for discussion at the request of Mayor Horn.*

Mr. Carl Gerjes, representative of the Nolan Ryan Statue Committee, spoke on behalf of the committee. The committee recommended moving the statue in front of the museum where there is more visibility from where it is presently located at city hall.

Following discussion, Council member Starkey moved for staff to develop a plan and a budget, for Council consideration to relocate the Nolan Ryan statue to in front of the Alvin Museum. Seconded by Council member Richards; motion carried on a vote of 3 Ayes and 1 No by Council member Sanger.

Consider Resolution 17-R-28, designating one representative and one alternate representative to the Houston-Galveston Area Council (H-GAC) General Assembly for 2018.

*HGAC's bylaws provide that each Home Rule City member with a population under 25,000 as of the latest (2010) Federal Census, is entitled to designate one representative and one alternate to serve on the H-GAC General Assembly.*

*Each year City Council is asked to appoint members to this assembly. Appointments must be made by October 21, 2017.*

*Prior year appointments:*

*2017: Council member Arendell (representative); Council member Richards (alternate).*

*2016: Council member Arendell (representative); Council member Richards (alternate).*

Council member Starkey moved to appoint Council member Arendell as representative and Council member Richards as alternate to the Houston-Galveston Area Council (H-GAC) General Assembly for 2018. Seconded by Council member Thompson; motion carried on a vote of 4 Ayes.

**REPORTS FROM CITY MANAGER**

Review preliminary list of items for next Council meeting.

Ms. Breland reviewed the preliminary list for the November 2, 2017 regular City Council meeting and workshop meeting.

**ITEMS OF COMMUNITY INTEREST**

Hear announcements concerning items of community interest from the Mayor, Council members, and City staff, for which no action will be discussed or taken.

Mrs. Roberts reviewed items of community interest.

Council member Thompson thanked Dixie Roberts and her staff. He cautioned everyone to watch out for the children on Halloween and drive safely.

Council member Richards thanked the city staff and employees for the great job they do.

Council member Sanger announced that he has accepted an offer to join Morgan Stanley; therefore, resigning from public office effective immediately.

Council member Starkey thanked the city employees; welcomed back Council member Richards; and wished Council member Sanger well in his future endeavors.

Mayor Horn announced that the storm debris pick-up has ended; homecoming parade is on October 23<sup>rd</sup> and Council member Sanger's resignation will be on the November 2<sup>nd</sup> Council agenda for formal acceptance.

**ADJOURNMENT**

Mayor Horn adjourned the meeting at 8:00 p.m.

PASSED and APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Paul A. Horn, Mayor

ATTEST: \_\_\_\_\_  
Dixie Roberts, City Secretary