

**MINUTES
CITY OF ALVIN, TEXAS
216 W. SEALY STREET
CITY COUNCIL WORKSHOP
TUESDAY FEBRUARY 12, 2019
7:00 P.M.**

CALL TO ORDER

BE IT REMEMBERED that, on the above date, the City Council of the City of Alvin, Texas, met in a Workshop Session at 7:00 p.m. in the first floor Conference Room at City Hall, with the following members present: Paul A. Horn, Mayor; Keith Thompson, Mayor Pro-Tem and Councilmembers: Gabe Adame, Adam Arendell, Joel Castro, Brad Richards, Scott Reed and Glen Starkey.

Staff members present: Junru Roland, City Manager; Suzanne Hanneman, City Attorney; Dixie Roberts, City Secretary; Larry Buehler, Director of Economic Development; Michelle Segovia, City Engineer; Dan Kelinske, Parks Director; Rex Klesel, Fire Chief; Ron Schmitz, EMS/Emergency Management Director; Brian Smith, Director of Public Services; and Robert E. Lee, Police Chief.

WORKSHOP BUSINESS

Visioning and goalsetting for the Capital Improvement Program and budget and possibly include city operations and policymaking. No formal action will be taken by City Council during this workshop. Mr. Roland reviewed the following information with all in attendance.

Benefits of Strategic Planning & Goal Setting: Council’s early involvement, direction for the city manager, expedites the council work-sessions on the proposed budget.

Objectives for workshop: review the budget calendar, recap FY19 Project & Major Funds, discuss proposed amendment to the budget, present draft of Financial Policy, tax rate analysis, review status of current plans, northwest area water and wastewater system analysis, 5-year Capital Improvement Program, discuss council goals.

General Fund Projects in FY19: Police car cameras, police motor cycles, wayfinding signage (design), city hall improvements for security, Pearson Park sidewalk, downtown street parking, court video equipment, Fire/EMS station design, ugly corner.

Mr. Roland reviewed Major Funds revenue and expenditures analysis through January and discussed a proposed midyear budget amendment for monies to construct the disc golf course at Briscoe Park.

Fund	Description	FY19 Budget	FY18 Budget Savings	Budget Amendment
General Projects	Disc Golf (construction)	\$0	~ \$320,000	\$315,000
HOT Fund	Disc Golf Course (illumination)	\$300,000	~ \$197,158	\$187,530

Base Bid:	\$294,660	General Projects Fund:	\$315,000
North Illumination:	\$242,206	HOT Fund:	<u>\$487,530</u>
South Illumination:	\$206,087	Total:	\$787,530
Contingency	<u>\$ 44,577</u>		
Total:	\$787,530		

Discussion was had on the funding for the disc golf course.

Staff has drafted a financial policy that is required for 5-year financial forecasting for the General Fund, Debt Service Fund, and Utility Fund. This establishes criteria for issuing Certificate of Obligation bonds and restricts certain debt (P&I) payment structures. This policy will come before City Council for future consideration.

Mr. Roland reviewed the current tax rate information and how it is calculated and discussed how the Revenue Cap Bill (SB2) being considered this legislative session could affect the city's ability to set the tax rate.

Mr. Roland reviewed the current plans that are being worked: Parks Master Plan, Thoroughfare Plan, M-1 Ditch Watershed Plan, 2035 Comprehensive Master Plan, and the Utility Master Plan.

Richard Weatherly, P.E. with Freese and Nichols gave a water and wastewater capital improvement plan update and gave an update on projects necessary for the proposed northwest developments. Staff emphasized the importance of sticking with the water and wastewater improvement plans in an effort to improve infrastructure currently in place.

Mr. Roland asked if any members of City Council had any projects other than what was discussed this evening, to possibly include in the upcoming budget process.

Council member Arendell stated that he would like to possibly see funding included to improve the aesthetics of the City's entryways, to possibly include updated entry signs; a flashing alert light to help with the walkability on the hike and bike trail by the EMS station; and the possibility of hanging a box or platform over the National Oak Park bridge for AISD Education Foundations annual Turtle Race.

ADJOURNMENT

Mayor Horn adjourned the meeting at 9:20 p.m.

PASSED and APPROVED the 7th day of March 2019.

Paul A. Horn, Mayor

ATTEST: _____
Dixie Roberts, City Secretary