

**MINUTES  
CITY OF ALVIN, TEXAS  
216 W. SEALY STREET  
REGULAR CITY COUNCIL MEETING  
THURSDAY JANUARY 17, 2019  
7:00 P.M.**

**CALL TO ORDER**

BE IT REMEMBERED that, on the above date, the City Council of the City of Alvin, Texas, met in Regular Session at 7:00 p.m. in the Council Chambers at City Hall, with the following members present: Paul A. Horn, Mayor; Keith Thompson, Mayor Pro-Tem and Councilmembers: Gabe Adame, Adam Arendell, Joel Castro, Brad Richards, Scott Reed and Glen Starkey.

**Staff members present:** Junru Roland, City Manager; Suzanne Hanneman, City Attorney; Dixie Roberts, City Secretary; Florence Chapa, Interim Finance Director; Larry Buehler, Director of Economic Development; Michelle Segovia, City Engineer; Rex Klesel, Fire Chief; Dan Kelinske, Parks Director and Robert E. Lee, Police Chief.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Loretta Smith with First Christian Church gave the invocation.

Boy Scout Troop 400 led the Pledge of Allegiance to the American Flag and the Pledge to the Texas Flag.

**PRESENTATIONS**

**Finance, Municipal Court and Utility Billing Departmental Update**

*This is the second of two required public hearings for this annexation requested by Don Barras of Don Barras Development LLC. He is petitioning the City to annex 23.004 acres of his property in Forest Heights for the development of Section 7 located along the proposed FM 528 extension between Business 35 and Highway 6.*

*The first public hearing was held before City Council on January 3<sup>rd</sup>. No comments were made. Notices for this public hearing were published in The Alvin Sun, and on the City's website, as required by law.*

Florence Chapa, Interim Finance Director gave a Departmental update including utility billing and the accounting division. Judge Deanie King gave an update on Municipal Court.

**PUBLIC COMMENT**

There were no comments from the public.

**PUBLIC HEARING**

**Public hearing regarding the annexation of 23.004 acres, more or less, for Forest Heights, Section 7, located along the proposed FM 528 extension, between Business 35 and State Highway 6, from Don Barras Development, LLC. – second public hearing.**

Mayor Horn opened the public hearing at 7:24 p.m. There were no comments made. Mayor Horn closed the public hearing at 7:24 p.m.

**CONSENT AGENDA**

**Consider approval of the January 3, 2019 City Council meeting minutes.**

**Consider the 2019 Interlocal Agreement for Emergency Services with Brazoria County Emergency Services District #3 (ESD); and authorize the Mayor to sign upon legal review.**

*The Emergency Services District was first formed in 2004. Brazoria County Commissioners will select the five (5) ESD Board of Directors to provide funding for Fire and Emergency Medical Services (EMS) to the approximate 120 square miles surrounding the city limits of Alvin. The homeowners in the ESD annually pay approximately \$100 per \$100,000 on the value of their home or business.*

*In 2018, the ESD paid a total of \$700,000 to the City of Alvin for the following Emergency Services:*

- \$350,000 for Fire and Rescue
- \$350,000 for Emergency Medical Services

*The 2019 proposed ESD Agreement with the City of Alvin will increase to a total of \$731,000 (4.43% increase) to the City of Alvin for the following Emergency Services:*

- \$362,000 (\$12,000 increase) for Fire and Rescue
- \$369,000 (\$19,000 increase) for Emergency Medical Services

*Staff recommends approval.*

#### Acknowledge receipt of the Financial and Quarterly Investment Reports ending December 2018.

*The City Charter requires the Chief Financial Officer to report on the financial condition of the City. In addition, the City's investment policy requires the Chief Financial Officer to submit an investment report to the City Manager, the Mayor, and City Council each quarter.*

#### Acknowledge receipt of the Fiscal Year 2019 Capital Improvement Projects Report.

*Staff continues to carry out actions on budgeted projects as defined in the 2019 Capital Improvements Plan (CIP). This report is an update as to the progress of each project year to date.*

#### Consider Resolution 19-R-04, adopting a Citizen Participation Plan as set forth by the Texas General Land Office (GLO) for the Community Development Block Grant Disaster Recovery (CDBG-DR) Program; providing for Open Meetings and other related matters.

*The City plans to apply for upcoming Community Development Block Grant – Disaster Recovery funding from the General Land Office – Community Development & Revitalization (GLO). Grant Works was selected by the City for the application and administrative services for this process.*

*The adoption of this specific Citizen Participation Plan is required by the GLO and must be submitted as part of the application process in an effort to secure grant funding. Staff recommended the approval of Resolution 19-R-04.*

#### Consider the appointment of former Alvin Police Department Officer Carlos Bautista, Jr. as a Reserve Police Officer for the City of Alvin Police Department.

*Carlos Bautista Jr., a former Alvin Police Department Officer, has applied to become a Reserve Police Officer with the Alvin Police Department. Mr. Bautista, an army veteran, worked for the Alvin Police Department from January 2006 until December 2011, at which time he left Alvin for the Houston Police Department. Mr. Bautista worked for the City of Houston for approximately 4.5 years, at which time he left to take employment with a plant. A thorough background investigation, including a polygraph examination has been completed. In Mr. Bautista's 10 plus years in law enforcement, he received very good reviews and several commendations. Current Officers with the Alvin Police Department who worked with him during his Alvin employment speak very highly of him and give him high recommendations, as do former Houston co-workers. Staff recommended approval of the appointment of Carlos Bautista, Jr. as a Reserve Officer.*

*Texas Local Government Code Section 341.012(g)*

*City of Alvin, Code of Ordinances Chapter 15 Article III Police Reserve Force*

*Section 15-53. - Appointment, approval and removal of members; a Members of the police reserve force shall be appointed at the discretion of the chief of police, but no person appointed to the police reserve force may carry a weapon or otherwise act as a peace officer until he/she has been approved by the city council. Any member may be removed at any time at the discretion of the chief of police.*

*Staff recommends approval of the appointment of Carlos Bautista Jr. as a Reserve Officer for APD.*

Council member Adame moved to approve the consent agenda as presented. Seconded by Council member Thompson; motion carried on a vote of 7 Ayes.

#### OTHER BUSINESS

Consider Resolution 19-R-03, supporting Texas Transportation Commission action toward the expedited construction of "Segment B" of SH 99 (Grand Parkway) from south of Alvin in Brazoria County to Interstate 45 in Galveston County; and setting forth other related matter.

*The Texas Department of Transportation (TxDOT), under direction of the Texas Transportation Commission, continues to design and construct segments of State Highway 99 (Grand Parkway). The City of Alvin, along with County Commissioner Stacy Adams, County Judge Matt Sebesta, and with the additional leadership of State Representative Ed Thompson House District 29, have been meeting with TxDOT Officials for approximately two years. Segment B is better described as running from Interstate 45 toward SH 35 and on to SH 288 near Rosharon through Galveston and Brazoria Counties. The purpose is to help advance the final design and construction of Segment B that will go through Brazoria and Galveston Counties. With the Texas Legislature starting their 86th Legislative Session, a renewed push is being launched to gain legislative support to help expedite Segment B through the counties. Mayor Paul Horn plans to appear before the Texas Transportation Commission on January 31st to discuss this important matter and deliver a request on behalf of the City of Alvin to be on the Transportation Commission agenda in February. Staff recommended approval of Resolution 19-R-03.*

Council member Arendell moved to approve Resolution 19-R-03, supporting Texas Transportation Commission action toward the expedited construction of “Segment B” of SH 99 (Grand Parkway) from south of Alvin in Brazoria County to Interstate 45 in Galveston County; and setting forth other related matter. Seconded by Council member Reed; motion carried on a vote of 7 Ayes.

Consider Ordinance 19-B, granting consent to the creation of Brazoria County Municipal Utility District Number 51; containing various provisions related to the foregoing subject; and making certain findings related thereto.

*On December 14, 2018, the City received a Petition for Consent to the Creation of a Municipal Utility District from Lando Development, Ltd., for 137.6228 acres of land, more or less, all of which is either in or will be incorporated into the corporate limits of the City.*

*The Developer proposes to develop this land for single and multi-family residential and commercial uses and claims that there is not now available within the area an adequate waterworks system, sanitary sewer system, or drainage and storm sewer system. Petitioner states that a public necessity exists for the creation of the District to provide for such systems to promote the purity and sanitary condition of the State’s waters and the public health and welfare of the community. The landowner has consented to conditions, which are attached to the Ordinance as Exhibit B. These conditions will ensure the approval by the City of all plans and specifications for the construction of certain water, sewer and drainage infrastructure facilities, the sale of bonds, and the coordination and allocation of projects. Staff recommended approval of Ordinance 19-B.*

Council member Thompson moved to approve Ordinance No. 19-B, granting consent to the creation of Brazoria County Municipal Utility District Number 51; containing various provisions related to the foregoing subject; and making certain findings related thereto. Seconded by Council member Starkey; motion carried on a vote of 7 Ayes.

Consider an award of bid to T & C Construction, Ltd., for the Lift Stations 14 and 17 Rehabilitation Project in an amount not to exceed \$867,672.75; and authorize the City Manager to sign the contract upon legal review.

*On December 18, 2018, bids were opened for the Lift Stations 14 and 17 Rehabilitation Project, and T & C Construction, Ltd. was the qualified low bidder. LJA Engineering, the City’s consultant that designed the project, reviewed all bids that were received and has recommended T & C Construction, Ltd. for this project.*

*Original Project Estimate: \$1,300,000*

<i>Contract Amount:</i>	<i>\$ 826,355 (Base Bid, Supplementary, and Coating Alternate Bid Item.)</i>
<i>5% Contingency:</i>	<i>\$ 41,317.75</i>
<i>Total Amount:</i>	<i>\$867,672.75</i>

*This project consists of the rehabilitation of sanitary sewer lift stations 14 (205 Old Galveston Road) and 17 (545 Hathaway Street). This rehabilitation project will include removal/replacement of pumps, rails, controls, electrical systems, along with seating and coating of concrete wet wells, modifications to piping, and site work. These improvements were based on recommendations in the 2015 Utility Master Plan by Freese and Nichols, Inc. that was approved by City Council on March 3, 2016. This project will be paid from the 2018 Revenue Bond proceeds that were approved by Council on August 21, 2018.*

*The project is scheduled to start in February 2019 and has a construction time of 210 calendar days. Staff recommended the award of bid to T&C Construction, Ltd.*

Council member Arendell moved to award bid to T & C Construction, Ltd., for the Lift Stations 14 and 17 Rehabilitation Project in an amount not to exceed \$867,672.75; and authorize the City Manager to sign the contract upon legal review. Seconded by Council member Richards; motion carried on a vote of 7 Ayes.

Discuss Senior Citizen transportation.

A discussion was had on transportation for senior citizens. Councilmember Starkey explained that he and Council member Castro would be meeting with the senior citizens to inquire about the transportation needs of the senior citizen. Council member Arendell mentioned that a study was performed a few years back that would that would be of aid. Mayor Horn appointed Council member Castro and Starkey to perform a study on the transportation needs and bring back a report to Council.

**REPORTS FROM CITY MANAGER**

Review preliminary list of items for next Council meeting.

Mr. Junru Roland, City Manager, reviewed the preliminary list for the February 7<sup>th</sup> City Council meeting.

**ITEMS OF COMMUNITY INTEREST**

Hear announcements concerning items of community interest from the Mayor, Council members, and City staff, for which no action will be discussed or taken.

Mrs. Roberts reviewed items of community interest.

Council member Reed thanked the Finance Department and Municipal Court for its informative presentation.

Mayor Horn thanked Municipal Court Judge King for her presentation.

**ADJOURNMENT**

Mayor Horn adjourned the meeting at 7:46 p.m.

PASSED and APPROVED the \_\_\_\_\_ day of \_\_\_\_\_ 2019.

\_\_\_\_\_  
Paul A. Horn, Mayor

ATTEST: \_\_\_\_\_  
Dixie Roberts, City Secretary