

**MINUTES**  
**CITY OF ALVIN, TEXAS**  
**216 W. SEALY STREET**  
**REGULAR CITY COUNCIL MEETING**  
**THURSDAY MAY 17, 2018**  
**7:00 P.M.**

**CALL TO ORDER**

BE IT REMEMBERED that, on the above date, the City Council of the City of Alvin, Texas, met in Regular Session at 7:00 P.M. in the Council Chambers at City Hall, with the following members present: Mayor Paul A. Horn; Mayor Pro-Tem Brad Richards; Councilmembers: Gabe Adame, Adam Arendell, Joel Castro, Glen Starkey, and Keith Thompson.

**Staff members present:** Sereniah Breland, City Manager; Suzanne Hanneman, City Attorney; Junru Roland, Assistant City Manager/CFO; Dixie Roberts, City Secretary; Larry Buehler, Economic Development Director; and Robert E. Lee, Police Chief.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Council member Castro gave the invocation.

Council member Starkey led the Pledge of Allegiance to the American Flag and Council member Thompson led the Pledge to the Texas Flag.

**OATH OF OFFICE**

Administer the Oath of Office to City Council member At Large Position 1, Brad Richards; City Council member District B, Adam Arendell; and City Council member District C, Keith Thompson. Municipal Court Judge, Donna Starkey, administered the oath of office to Council member at Large Position 1 Brad Richards; Council member District B, Adam Arendell; and Council member District C, Keith Thompson.

**PRESENTATIONS**

Proclamation – Public Works Week.

Mayor Horn presented a proclamation to the employees of the City of Alvin Public Services Department proclaiming the week of May 20-26, 2018 as Public Works Week.

Check Presentation to Henry Dillmann of Gordon Street Tavern as the first recipient of the Alvin Downtown Business Incentive Grant.

*Council approved the creation of the Downtown Business Incentive Grant program that encourages business owners to make improvements to downtown locations. The first allocation was for a 50% match for up to \$25,000. Mr. Dillmann submitted his application, and the Grant Award Committee reviewed and approved the project. This project qualified for the maximum amount for the 2017 fiscal year award. It consisted of a complete covered patio with new lighting, tables and chairs. The design was purposely made to blend with the Railroad Depot and Clock Tower. The project was completed with a new Certificate of Occupancy awarded by the City of Alvin Building Department.*

Mayor Horn, members of City Council and Economic Development staff presented a check to Henry Dillmann of Gordon Street Tavern as the first recipient of the Alvin Downtown Business Incentive Grant.

Check Presentation from the Associated Credit Union of Texas for the 25<sup>th</sup> Annual Tour De Braz Bike Ride sponsorship and hear staff update regarding post event information.

Representatives from the Associated Credit Union of Texas presented the Mayor and City Council with a check for the 25th Annual Tour De Braz Bike Ride sponsorship. Staff gave an update on post event information.

*On December 7, 2017, City Council amended the Convention and Visitor's Bureau budget for the purpose of hosting the 2018 Tour de Braz (TDB) Bike Ride as a City of Alvin sponsored event. The first preparatory committee meeting for the TDB event was held in January 2018. Approximately 15 subsequent preparatory meetings were conducted leading up to the TDB event, which was held on April 22, 2018.*

*To subsidize the cost of the event, staff extended invitations to organizations and businesses for ride sponsorship or in-kind donations. There were various categories of sponsorships:*

*Sponsorship Categories*

<i>Title Sponsorship</i>	<i>\$10,000</i>
<i>Platinum Sponsorship</i>	<i>\$1,750</i>
<i>Gold Sponsorship</i>	<i>\$750</i>
<i>Silver Sponsorship</i>	<i>\$500</i>

*Title Sponsors included the Associated Credit Union of Texas. Platinum Sponsorships: Froberg's Farm and DelPapa Distributing Company. Gold Sponsorships: Ron Carter, NSSI, and Webster Bicycle. Silver Sponsors: Judge Lori Rickert, Alvin Dental Care, Ascend Performance Materials, and Enterprise Fleet Management.*

*Staff marketed the 2018 TDB event via social media, CVB and City webpage, local newspaper, the City's newsletter, and various magazines. Approximately 580 riders registered for the TDB. Tour de Braz generated \$32,300 in revenue and incurred \$24,000 in expenditures – with the profits benefitting the Alvin Volunteer Fire Department.*

*Post Event - A survey was conducted for rider feedback on registration, ride/route detail, and post event activities. There was about a 15% response rate. For the most part, staff received positive feedback from the surveys. Participants were satisfied with the efficiency of the rest-stops and law enforcement assistance on the routes. In addition, the participants made note of the improved roads and registration process; and stated that they would recommend the TDB ride to others.*

**Presentation of the wayfinding signage design recommendation from the wayfinding signage stakeholders group and explanation of the upcoming planning stage.**

*A Wayfinding Signage Stakeholders Committee was formed to evaluate, revise, and recommend a wayfinding signage system for the City of Alvin. The stakeholders met for the first time in October of 2017 to hear a presentation from National Sign Plazas (NSP) on the importance of wayfinding signage systems. A wayfinding signage system is intended to create a "sense of place" for a community, while promoting economic and community development through increased use of public facilities, visitor-oriented businesses, recreational areas, and other points of interest. Following the presentation, the group discussed desirable attributes for a wayfinding system for the City of Alvin and to identify a preliminary list of locations to be identified within Alvin. Once initial designs were received, the stakeholders met six (6) separate times to request multiple revisions to many different designs. In April of 2018, the stakeholders came to a consensus on a design for presentation to City Council. The final design features a black and silver color pattern with the City of Alvin's logo protruding from the top left of the sign. The location identifiers are the focal point of the sign, located in the middle. The bottom of the sign features a black train silhouette with a train engine followed by a coal car and a box car.*

Josh Dearing, Economic Development Coordinator, presented the Wayfinding Signage Stakeholder's recommendation on the proposed wayfinding signage throughout Alvin and gave a brief explanation on the proposed planning stage.

**PUBLIC COMMENT**

There were no public comments.

**CONSENT AGENDA**

Approve minutes of the May 3, 2018 City Council meeting.

Consider Resolution 18-R-19, declaring the results of the May 5, 2018 General Election for the purpose of electing members to City Council District B, District C and At Large Position 1.

*The official canvassing for this election will be held on Wednesday, May 16, 2018, which is the statutory last day to canvass this election per State Election Code. A full quorum of the governing body is not required for the canvassing of an election and can be completed with just two (2) members of the governing body in attendance. At the canvassing, the official election returns will be read aloud by the City Secretary and an affidavit signed declaring the official results.*

*Resolution 18-R-19 formally declares the results of this election in resolution and minute format, where it will be maintained as an official record of the City. Staff recommends the approval of Resolution 18-R-19.*

Council member Adame moved to approve the consent agenda as presented. Seconded by Council member Richards; motion to approve carried on a vote of 6 Ayes.

**OTHER BUSINESS**

Consider the Mayor's appointment of Mayor Pro-tem.

City Council Position	Council member	Year Elected	Term Expires	Served as Mayor Pro-tem
At Large 1	Brad Richards	2012, 2015, 2018	2021	Current
At Large 2	Joel Castro	2018	2019	No
District A	Scott Reed	*2011, 2013, 2016	2019	Yes
District B	Adam Arendell	2012, 2015, 2018	2018	Yes
District C	Keith Thompson	*2014, 2015, 2018	2018	No
District D	Glenn Starkey	2016	2019	No
District E	Gabe Adame	2017	2020	Yes

Mayor Horn nominated Council member Thompson as Mayor Pro-Tem.

Council member Adame moved to accept Mayor Horn's nomination, Keith Thompson. Seconded by Council member Richards; motion carried on a vote of 6 Ayes.

**REPORTS FROM CITY MANAGER**

Review preliminary list of items for next Council meeting.

Ms. Breland reviewed the preliminary list for the June 7, 2018 City Council meeting.

**ITEMS OF COMMUNITY INTEREST**

Hear announcements concerning items of community interest from the Mayor, Council members, and City staff, for which no action will be discussed or taken.

Mrs. Roberts reviewed items of community interest.

Council member Thompson thanked the Parks Director and his staff for replacing the crepe myrtle in an area along Mustang Road. He thanked the Mayor and City Council for allowing him to be the Mayor Pro-tem for the upcoming year.

Council member Arendell thanked the citizens who voted for him.

Council member Richards thanked everyone who voted for him and expressed his appreciation for the opportunity to serve as the past Mayor Pro-tem.

Council member Castro congratulated City Council members on their re-election to office. He also announced that the American Legion will hold a fund raiser on April 19th; proceeds going towards much needed building repairs. He encouraged everyone to go vote on May 22nd.

Council member Adame announced the Alvin Noon Lions Club Casino night on May 18th.

Council member Starkey congratulated City Council members on their re-election. He also cautioned everyone to drive safely and keep an eye out for children, as school will be ending soon.

Mayor Horn expressed his appreciation for City Council and stated that he looks forward to working together in an effort to get projects done.

**ADJOURNMENT**

Mayor Horn adjourned the meeting at 7:28 p.m.

PASSED and APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Paul A. Horn, Mayor

ATTEST: \_\_\_\_\_  
Dixie Roberts, City Secretary