

MINUTES
CITY OF ALVIN, TEXAS
216 W. SEALY STREET
REGULAR CITY COUNCIL MEETING
THURSDAY MARCH 1, 2018
7:00 P.M.

CALL TO ORDER

BE IT REMEMBERED that, on the above date, the City Council of the City of Alvin, Texas, met in Regular Session at 7:00 P.M. in the Council Chambers at City Hall, with the following members present: Mayor Paul A. Horn; Mayor Pro-Tem Brad Richards; Councilmembers: Gabe Adame, Adam Arendell, Glen Starkey, and Keith Thompson.

Staff members present: Sereniah Breland, City Manager; Suzanne Hanneman, City Attorney; Junru Roland, Assistant City Manager/CFO; Dixie Roberts, City Secretary; Michelle Segovia, City Engineer; and Robert E. Lee, Police Chief.

INVOCATION AND PLEDGE OF ALLEGIANCE

Vangie Gonzales, Alvin Police Department Chaplain gave the invocation.

Council member Starkey led the Pledge of Allegiance to the American Flag and Council member Thompson led the Pledge to the Texas Flag.

PUBLIC HEARING

Public Hearing to receive comment on a taxicab license application submitted by Galavant Taxi Company to operate a taxicab service in the City of Alvin.

The City's Code of Ordinances requires that a new taxi service submit a Taxi Service Application to the City Secretary's Office. This application is reviewed and then forwarded to the Chief of Police and the City's Health Inspector for vetting. Once completed, a public hearing is held before City Council. A notice of public hearing was advertised in the Alvin Sun on Sunday, February 18, 2018.

Galavant Taxi Company submitted the required application for the operation of one taxicab. All information has been vetted by the City's Inspector and Police Department. This is simply a formal hearing to provide members of the public the opportunity to offer comments before City Council regarding the company's potential service.

After the public hearing is held, the application will be on the next agenda for City Council's consideration of final approval. If approved, all vehicles will be inspected by the City and the application process will be finalized.

Mayor Horn opened the public hearing at 7:05 p.m.

Jill Rea, representative of Galavant Taxi Company, explained the need for taxi cab services in the City.

Mayor Horn closed the public hearing at 7:06 p.m.

PUBLIC COMMENT

There were no comments from the public.

CONSENT AGENDA: CONSIDERATION AND POSSIBLE ACTION

Approve minutes of the February 15, 2018 City Council workshop meeting.

Approve minutes of the February 15, 2018 City Council meeting.

Consider a contract for Election Services with Joyce Hudman, County Clerk, Brazoria County, Texas for the March 24, 2018 Special Runoff Election; and authorize the Mayor to sign.

This is a contract for election services with Brazoria County to conduct the March 24, 2018 Special Runoff Election for City Council At Large Position 2. The cost for this election is estimated to cost about the same as the February special election, \$5,600. The City Secretary's Office will handle all the required notices, filings, and general paperwork as required by state election law.

Historical Election Cost (General May Election):

*May 2015: \$9,471
May 2016: \$6,151
May 2017: \$9,200
Feb. 2018: \$5,600 *special election*

Early Voting and Election Day Voting will be held at the Alvin Library.

Early Voting Dates/Times:

*March 7-9; 8 a.m. – 5 p.m.
March 12-16; 8 a.m. – 5 p.m.
March 19-20; 7 a.m. – 7 p.m.*

Consider a final plat of Alvin Fairway Lake Property (located south of the Nelson Road and Jephson Street intersection), being a plat of 53.76 acres, being all of lots 50, 59, 62, 71, 74, and part of lot 60, of the E.J. Biering Subdivision of the H.T. & B.R.R. Company Survey, Abstract 225, Brazoria County, Texas, according to the plat as recorded in volume 19, page 147, Deed Records, Brazoria County, Texas.

On February 1, 2018, the Engineering Department received the final plat of Alvin Fairway Lake Property for review. The property is located south of the Nelson Road and Jephson Street intersection and is being platted so the City of Alvin can convey the lake in Reserve B (detention pond) to the Brazoria County Conservation and Reclamation District #3 (C & R #3) in accordance with the Memorandum of Understanding that was approved by the City Council on November 2, 2017. The plat complies with all requirements of the City's Subdivision Ordinance.

The City Planning Commission unanimously approved the plat at their meeting on February 20, 2018. Staff recommends approval.

Consider a final plat of Southern Colony Section 4A (located along the east side of FM 521, north of Juliff-Manvel Road), being a subdivision of 29.973 acres of land situated in the William Hall League, Abstract 31, Fort Bend County, Texas, being a replat of lot 13, T.W. & J.W.B. House Subdivision, a subdivision recorded in volume 7, page 301 Deed Records of Fort Bend County, Texas.

On February 1, 2018, the Engineering Department received the final plat of Southern Colony Section 4A for review. This final plat consists of 148 lots, 8 reserves, and 6 blocks, and is located in the City of Alvin Extraterritorial Jurisdiction (ETJ) along the east side of FM 521, north of Juliff-Manvel Road. The property is being subdivided for a new single-family residential planned unit development subdivision. This plat complies with all requirements of the City's Subdivision Ordinance.

The City Planning Commission unanimously approved the plat at their meeting on February 20, 2018. Staff recommends approval.

Consider the purchase of a new Vactor Truck from Houston Freightliner through the Houston Galveston Area Council (HGAC) in an amount not to exceed \$342,876.00.

Historically, the Streets Department has been "sharing" the City's Vactor (when available) with the Utility Department for routine maintenance and cleaning of sewer lines. This has hindered productivity in the Utility Department as well as created scheduling conflicts between the Departments for the use of the Vactor.

As a result, City Council approved funding in the FY18 budget to acquire a new Vactor to be designated for the Utility Department. The original budgeted amount was \$300,000 but due to changes Vactor has made since budgeting for this item, the price has increased. The difference in pricing will be made up by pumps that were budgeted in FY18 coming in at a lower price due to price changes for those items. A Vactor combination truck will be used by the Utility Department

for hydro excavating around complex underground lines (fiber optics, electrical and gas), cleaning of sewer lines during televising, vacuuming of lift stations (grease build-up and debris removal), and high-pressure jetting of clogged sewer mains. The new vector will be an addition to the City's fleet and not a replacement of an existing vehicle. This vehicle and chassis is being purchased through the HGAC cooperative purchasing program.

Council member Adame moved to approve the consent agenda as presented. Seconded by Council member Richards; motion to approve carried on a vote of 5 Ayes.

OTHER BUSINESS

Consider a License Agreement for the Exclusive Use of City Property between the City of Alvin and the Alvin Sunrise Rotary Foundation for the Music Fest and Bar-B-Q Cook-off to be held at Briscoe Park on Friday, March 23 to Sunday, March 25, 2018; and authorize the City Manager to sign.

The Alvin Sunrise Rotary Foundation has requested the City issue a license agreement for the purpose of holding a fundraising event, Music Fest and Bar-B-Q Cook-Off (March 23-25, 2018) in Briscoe Park to include food and alcoholic beverages and providing music and other entertainment.

The Exclusive Use Agreement outlines operational responsibilities of the City and the Alvin Sunrise Rotary Foundation.

Alvin Sunrise Rotary Foundation shall:

- *Adhere to governmental regulations concerning the sale of food and alcohol & obtain appropriate permits*
- *Adhere to City's noise ordinance and obtain appropriate sound/noise permit*
- *Fence the park area used exclusively for the event*
Ensure the deployment of police for security and pay the cost of City of Alvin police officers to perform security and/or traffic control
- *Maintain the property in clean condition*
- *Abide by all terms of Community Wide Event Application, including insurance requirements*
- *Installed approximately 800 linear feet of water line with approximately 6 water spigots*

The City shall:

- *Contribute \$30,000 of Hotel Occupancy Tax funds*
- *Authorize Alvin Sunrise Foundation to sell alcoholic beverages on City property*
- *Waive tent permit fees for individual participating cooks/cook teams \$300 (approx. 3 @ \$100ea)*
- *Waive park user fees \$7,925*
- *Waive plumbing permit fee \$155*
- *Provide up to 15 hours of the Alvin Fire Marshal or Assistant Fire Marshal's time for inspection of cooks and other Fire Safety and Prevention serviced required by the City*
- *Provide barricades and cones for street closure*
- *Provide APD forklift for event purposes*
- *Provide EMS personnel and ambulance*
- *Provide Mobile Command Truck*
- *Provide portable restroom*
- *Provide up to 20 picnic tables and 30 trash barrels with liners*
- *Provide electricity and water, where already furnished*

Staff will gather City of Alvin related expenses associated with this event and present those findings to City Council at a later date.

Council member Thompson moved to approve a License Agreement for the Exclusive Use of City Property between the City of Alvin and the Alvin Sunrise Rotary Foundation for the Music Fest and Bar-B-Q Cook-off to be held at Briscoe Park on Friday, March 23 to Sunday, March 25, 2018; and authorize the City Manager to sign. Seconded by Council member Richards; motion carried on a vote of 5 Ayes.

Consider Resolution 18-R-09, authorizing the Mayor to execute a Special Warranty Deed conveying 22.61 acres of land, more or less, of the Alvin Fairway Lake Property to Brazoria County Conservation and Reclamation District Number Three (3).

The City of Alvin has a large tract of land, the Alvin Fairway Lake Property, consisting of three tracts, Reserve A, approximately 10.74 acres adjacent to Nelson Road, Reserve B (Lake Tract), approximately 22.61 acres which consists of an approximately seventeen (17) acre lake, and Reserve C, approximately 19.96 acres adjacent to Reserve B.

On November 2, 2017, the City entered into a MOU with Brazoria County C&R#3, agreeing to convey property, which is now known as Reserve B (Lake Tract), to Brazoria County C&R#3, for regional detention. By conveying Reserve B (Lake Tract) to Brazoria County C&R#3, this will provide regional detention that will benefit existing and future development. Per the MOU, there is a direct value of preparing and placing the lake "on line" for regional detention. Additionally, the City of Alvin will retain approximately 13.5-acre feet of detention (approximately 19% of the total detention capacity) at an approximate value of \$202,500, to be used toward additional development that will benefit the community. The City of Alvin and Brazoria County C&R #3 will be promoting and protecting the public health, safety, and welfare through this joint effort for the common good and welfare of the citizens of the City.

Council member Starkey moved to approve Resolution 18-R-09, authorizing the Mayor to execute a Special Warranty Deed conveying 22.61 acres of land, more or less, of the Alvin Fairway Lake Property to Brazoria County Conservation and Reclamation District Number Three (3). Seconded by Council member Thompson; motion carried on a vote of 5Ayes.

Consider a final plat of Cline Crossing No. 2 (located near the southeast corner of the Bypass 35 and Highway 6 intersection), being a subdivision of a 22.016 acre tract located in the I. & G.N. Railroad Company Survey, Abstract 400, City of Alvin, Brazoria County, Texas, and being all of reserve "B", block 1, final plat of Cline Crossing, according to the map or plat thereof recorded in Brazoria County Clerk's file no. 2014032877 of the official records of Brazoria County, Texas and part of tracts 15 through 18, all inclusive, Holmsville Subdivision according to the map or plat thereof recorded in volume 35, page 107 in the Brazoria County Deed Records.

On February 1, 2018, the Engineering Department received the final plat of Cline Crossing No. 2 for review. The property is located near the southeast corner of the Bypass 35 and Highway 6 intersection and is being platted into 8 reserves for future commercial development. This plat complies with all requirements of the City's Subdivision Ordinance.

The City Planning Commission unanimously approved the plat at their meeting on February 20, 2018. Staff recommends approval.

Council member Adame filed a Conflict of Interest form and recused himself from discussion and consideration on this item.

Council member Arendell moved to approve a final plat of Cline Crossing No. 2 (located near the southeast corner of the Bypass 35 and Highway 6 intersection), being a subdivision of a 22.016 acre tract located in the I. & G.N. Railroad Company Survey, Abstract 400, City of Alvin, Brazoria County, Texas, and being all of reserve "B", block 1, final plat of Cline Crossing, according to the map or plat thereof recorded in Brazoria County Clerk's file no. 2014032877 of the official records of Brazoria County, Texas and part of tracts 15 through 18, all inclusive, Holmsville Subdivision according to the map or plat thereof recorded in volume 35, page 107 in the Brazoria County Deed Records. Seconded by Council member Richards; motion carried on a vote of 4 Ayes and 1 Abstention by Council member Adame.

Acknowledge receipt of the Parks and Recreation Department's five-year list of recommended park improvement projects.

The City Charter requires the Parks and Recreation Board to make recommendations to the City Council for the improvement and betterment of public parks and recreational facilities by March 1st of each year. The Parks and Recreation Board unanimously approved the list of recommended park improvements at the regular meeting on February 6th, which was then presented to City Council during the February 15th workshop, alongside other recommended City of Alvin capital improvement projects. The park improvement projects will remain part of the City's comprehensive Capital Improvement Project list, reviewed by Planning Commission and presented to City Council again in the month of April.

The five-year park improvement projects list is a planning document. City staff recognizes that funding may not be available to fund all projects listed.

Council member Thompson moved to acknowledge receipt of the Parks and Recreation Department’s five-year list of recommended park improvement projects. Seconded by Council member Starkey; motion carried on a vote of 5 Ayes.

Consider an appointment to the Parks and Recreation Board.

In December 2017, a longtime member of the Parks and Recreation Board, Cindy DeJongh, decided not to continue her service, which brought the Board down to 6 members, creating a vacancy. The Parks and Recreation Board needs one member to fulfill the Charter requirement of at least 7 members. Vacancies on the Parks & Recreation Board do not occur frequently. Members serve 2-year terms and they must be a resident and qualified voter of the City. The Board currently has 6 members: Dwight Rhodes (appointed in 2001), Terrie Beasley (appointed in 2008), Carrie Parker (appointed in 2016), Milton Morgan (appointed in 2016, Debra Palin (appointed in 2015) and Kerry Ulm (appointed in 2016). The Charter requires the Board to have at least 7 members, but no more than 9 members. City Council can either appoint one, or both applicants to the Board. Please keep in mind for quorum purposes it is beneficial to keep the board at an odd number.

Current Applicants

Parks Board Appointment March 1, 2018					
First Name	Last Name	Employment	Resident of Alvin	Board to Serve	Notes Provided on Consent and Willingness to Serve Form
John	Allen	Retired	1 year	Parks	I am interested in volunteering for the Parks and Recreation Board.
Jamie	Vaughn	Self Employed	10 years	Parks	I am interested in helping maintain and grow our great Parks & Rec programs.

Council member Adame moved to appoint Jamie Vaughn to serve a two-year term on the Parks and Recreation Board. Seconded by Council member Arendell; motion carried on a vote of 5 Ayes.

REPORTS FROM CITY MANAGER

Review preliminary list of items for next Council meeting.

Ms. Breland reviewed the preliminary list for the March 15, 2018 City Council meeting.

ITEMS OF COMMUNITY INTEREST

Hear announcements concerning items of community interest from the Mayor, Council members, and City staff, for which no action will be discussed or taken.

Mrs. Roberts reviewed items of community interest.

Council member Thompson complimented the State of Texas for their work at the intersection of Highway 6 and Bypass 35. He recognized Autumn Miller and staff at the Animal Adoption Center for the work they do.

Council member Adame announced the Men Who Cook event on Saturday March 3rd at the Knights of Columbus Hall.

Council member Starkey commended the first responders who tended to the accident on FM 1462 this week. He requested that the City Manager have the pot hole fixed that is located at Dumble and Hood Street.

ADJOURNMENT

Mayor Horn adjourned the meeting at 7:25 p.m.

PASSED and APPROVED this _____ day of _____, 2018.

Paul A. Horn, Mayor

ATTEST: _____
Dixie Roberts, City Secretary